

Saint Nicholas Episcopal Church
Vestry Meeting
August 13, 2017

Attending: Bill Caudill, Rebecca Crowley, Drucye Cox, Martha Dimon, Bob Hamilton, Sue Halmrast, Jennifer Milton, Phebe Robertson, Jeff Jackson, Dave Halmrast, Patty Hamilton, Wyatt Poe and Jim Gilliam.

Absent: Steve Morse

Jennifer Milton provided lunch and the opening prayer.

Sue Halmrast asked Wyatt Poe to update the vestry on choir. Wyatt is looking into raising funds for the choir, including sponsoring a concert by a well-known flautist or having a dinner. He asked the vestry's input into hiring a male choral scholar. The payment would be \$20 per rehearsal and \$30 per service. Some choir members are willing to fund this and there is also money in the music budget from Easter donations. The vestry approved.

Bob Hamilton reported that he has had no feedback from the parish in his capacity as Junior Warden, that there have been few visitors this summer that Hospitality has been aware of and that CVEM is continuing to develop a strategic plan.

Jennifer gave an update on the Pastoral Committee.

Rebecca Crowley related that the Children and Youth Committee has met and planned lessons for the coming year in addition to setting up SNICK schedules along with Emily Turner, the new SNICK director. The summer lock-in had about 12 children participating. The youth spent a day at Six Flags as well.

Father Jeff gave a report on Outreach programs. BackSnacks received \$1000.00 from Family Connections, Safe Families volunteers will meet next Sunday to pull together final plans, Homeless Coalition has not met over the summer. A request from Harris County Department of Family and Children to help with babysitting foster children was turned down due to the date being the day after Lobsterfest. A request to help with "Journey Bags" for foster children was presented. The vestry approved this request. Jeff also reported on a meeting with Park Elementary staff and the superintendent of Harris County School System.

In reporting for Parish Life, Phebe Robertson listed the events remaining for the year and informed the group that parishioner Mimi Wilson donated paper goods to stock the kitchen.

Drucye Cox addressed church directory problems and will look for solutions. The website has a subscription feature that enables parishioners to receive new information; publicity for Lobsterfest is in full swing.

Bill Caudill related that he and his wife, Terry spend time cleaning, weeding and pruning the grounds. The Episcopal Church directional sign has been refurbished, one air conditioner in the nave is not working and will be repaired.

Martha Dimon updated Lobsterfest planning. Drucye asked for a resolution from the vestry to enable her to use a Square Reader for credit card charges. The bank requires vestry

approval to access the operating account. A motion was made, seconded and approved. The resolution follows:

RESOLUTION OF
SAINT NICHOLAS EPISCOPAL CHURCH

August 13, 2017

RESOLVED that Drucye Cox, of Saint Nicholas Episcopal Church be granted access to the operating account held by Saint Nicholas at First People's Bank for the purpose of receiving monies from the Lobsterfest fundraiser.

APPROVED by the Vestry of Saint Nicholas Episcopal Church this 13th day of August, 2017.

Martha also reported that she has taken the Lay Eucharistic Visitor training and has contacted Oak View Manor in Waverly Hall about taking communion to residents there.

Sue reported for Beth Brown, Stewardship chair. The kick-off dinner with a speaker will be held on Saturday, October 14, 2017. Details to follow.

Jim Gilliam asked the vestry for a resolution to remove Barbara Walker as signatory from the First People's Operating account. A motion was made, seconded and approved. The resolution follows:

RESOLUTION OF
SAINT NICHOLAS EPISCOPAL CHURCH

August 13, 2017

RESOLVED that Barbara Walker of Saint Nicholas Episcopal Church be removed as a signatory of the operating account at First People's Bank.

APPROVED by the Vestry of Saint Nicholas Episcopal Church this 13th day of August, 2017.

Jim went over the preliminary results of the recent audit. Missing payroll tax returns have been filed; personnel files have been updated; hourly employees are required to turn in time sheets. Patty Hamilton will be helping Jim become familiarized with various reports in Servant Keeper.

Dave Halmrast gave an overview of a proposed Planned Giving program. The vestry approved his plan to explore setting up the program.

Bill and Terry Caudill were named Stewards of the Month for September for their work on the grounds. Phebe Robertson was named steward for October for her work on Parish Life and for the annual church picnic.

Jeff announced that he will be holding regular church staff meetings. Father Jeff also asked that everyone remember to let the office know when a meeting is scheduled so that space will be reserved. The next vestry meeting will be September 24.

Phebe brought up a pastoral concern.

Father Jeff adjourned the meeting with prayer.

Submitted by

Patty Hamilton, Clerk