

Saint Nicholas Episcopal Church  
Vestry Meeting  
November 19, 2017

Attending: Bill Caudill, Drucye Cox, Rebecca Crowley, Martha Dimon, Bob Hamilton, Phebe Robertson, Jeff Jackson, Jim Gilliam, Patty Hamilton, Cora Coverson.

Absent: Sue Halmrast, Jennifer Milton, Steve Morse

Phebe Robertson provided lunch and the opening prayer.

In the absence of Sue Halmrast, Father Jeff presided over his last vestry meeting.

Treasurer Jim Gilliam presented the financials and reported on budget progress: Our overall financial picture is healthy. Very successful fundraising from Lobsterfest to the bottom line.

Jim asked that the vestry approve a resolution to add Martha Dimon to the Rector's Discretionary account and to remove Jeff from the same account. Bob Hamilton moved that the resolution be written. Rebecca Crowley seconded and the motion carried.

RESOLUTION OF  
SAINT NICHOLAS EPISCOPAL CHURCH  
November 19, 2017

RESOLVED that Martha Dimon, of Saint Nicholas Episcopal Church be added as a signatory to the Rector's Discretionary Account at First People's Bank.

BE IT FURTHER RESOLVED that Jeff Jackson be removed from the same account.

APPROVED by the Vestry of Saint Nicholas Episcopal Church this 19<sup>th</sup> day of November, 2017.

Jim presented recommendations from the Finance Committee regarding budget - foremost is a zero based budget. Jim asked that committee liaisons look over their areas of spending and suggest increases or decreases needed in their budgets. Another strong recommendation from the Finance Committee is to continue to budget for Jeff's salary so that we will have

funds for supply priests and for an interim priest. The vestry agreed with these recommendations. There are a few unbudgeted building repair issues that will have to be approved soon.

Phebe brought up Parish Life expenses and the need to raise their budget. Jim suggested that a credit card be obtained for expenses for this and other committees. The card would have strict access and accountability. Phebe made a motion that a credit card be obtained and that a resolution be written. Drucye seconded and the motion carried.

RESOLUTION OF  
SAINT NICHOLAS EPISCOPAL CHURCH

November 19, 2017

RESOLVED that Saint Nicholas Episcopal Church shall obtain a credit card from People's Bank.

APPROVED by the Vestry of Saint Nicholas Episcopal Church this 19<sup>th</sup> day of November, 2017.

Jim also reported that we have around \$25,000 in 2017 pledges that are uncollected, but expected to be paid. Jeff reported that we have about 50 2018 pledge cards turned in amounting to approximately \$190,000.

Extra mortgage payment pledges from parishioners continue to come in and should cover a large portion of the building debt in 2018.

Jeff reported that Christine Hughes has asked that a Go Fund Me account be set up for support of the Safe Families program. The account would be administered by the Outreach chair. Bill Caudill moved that the account be established. Martha seconded and the motion carried.

In discussion of the various outreach programs and other restricted accounts, Jim pointed out that there is always a slight possibility of the funds being co-mingled with general funds. He asked that the vestry approve moving those accounts to a separate bank account. A motion for a vestry resolution to move the funds was made by Phebe. Martha seconded and the motion carried.

RESOLUTION OF  
SAINT NICHOLAS EPISCOPAL CHURCH

November 19, 2017 RESOLVED that Saint Nicholas Episcopal Church shall open a checking account at People's Bank to be the depository for all Designated Funds of the church.

APPROVED by the Vestry of Saint Nicholas Episcopal Church this 19<sup>th</sup> day of November, 2017.

Jim then reported that the Finance Committee has recommended that the Planned Giving project move forward. A speaker from the Diocese will come and talk to the vestry about this.

Father Jeff asked the vestry's thoughts on the annual Share the Warmth campaign. The vestry agreed to continue with it this year.

St. Nicholas will provide refreshments between the Pine Mountain and Hamilton Christmas parades on December 2; Nicholas, our patron saint, will be celebrated on December 10; confirmations will take place on December 10 at the cathedral. Bob and Patty Hamilton will accompany those taking part.

Transition issues were discussed. Sue will be procuring supply priests in the short term. Sue and Martha will meet with the Canon to the Ordinary to start the process of finding an interim priest. Jeff briefly explained the steps that will be taken in finding a new priest: a consultant from the Bishop's office will be named; a search committee will be named; a parish profile will be written; the committee will present 2-3 candidates to the vestry; the vestry will choose the new priest.

Other items covered: potential new vestry members will be contacted again; reports for annual meeting need to be turned in by the end of December; annual meeting will be January 7, 2018; Vestry retreat is scheduled for January 19-21 at Camp McDowell and may include the search committee; the stewardship of Zion Church will be turned over to another parish.

Next vestry meeting will be December 17, 2017. Martha will provide lunch and prayer.

Father Jeff adjourned the meeting with prayer.

Submitted by

Patty Hamilton, Clerk